

January – December 2024 approved board meeting schedule

(~28 regularly scheduled board meetings per year)

Activity	2024												Time	Location
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
WWQC ¹		▲ 2/20			▲ 5/21					▲ 10/22			9:00am	BWSD
WDWA GSA ¹		▲ 2/20			▲ 5/21					▲ 10/22			10:30am	BWSD
Joint Board Meeting ²							▲ 7/24						9:00am	BWSD
WWA ²	▲ 1/24	▲ 2/21	▲ 3/27	▲ 4/24	▲ 5/22					▲ 10/23		▲ 12/11	9:00am	BWSD
BWSD ²		▲ 2/21								▲ 10/23			1:00pm	BWSD
BMWD ³		▲ 2/22								▲ 10/24			9:00am	BMWD
LHWD ³		▲ 2/22								▲ 10/24			12:00pm	LHWD
DRWD ³		▲ 2/22								▲ 10/24			3:30pm	WWA

Notes:

State Water Contractors (SWC) are the third Thursday of each month and board meeting dates reflect the week after SWC meetings to ensure board members have the latest updates

1. WDWA GSA, WWQC will be on the Tuesday following the third Thursday of the month
2. WWA, BWSD and Joint Board Meetings will be on the Wednesday following the third Thursday of the month; except on 12/11
 – Joint board meeting will include WWQC and WDWA GSA
3. BMWD, LHWD and DRWD will be on the fourth Thursday of the month

Updates in February, July and October will be focused on standard activities including financials:

- Gives staff maximum flexibility to add special board meetings when needed in months when there are no scheduled board meetings
- February’s board meetings will include the full prior-year financial review
- July’s joint board meeting will include a review of prior-year audited financials with auditors for all entities
- October’s board meetings will include budgets for the next year

WWA board meetings will address common items to districts, including supply/demand analyses, allocation updates, etc.

- All non-WWA board members from BWSD, BMWD, LHWD, and DRWD are encouraged to attend

NOTE: Financials will be sent **monthly** to all board members for each entity for review, but approval will only be sought at the scheduled board meetings above or at special board meetings as necessary

Other important dates:

2024 staff holidays:

- 1/1, 2/19, 5/27, 7/4, 9/2, 11/28 – 11/29, 12/24 – 12/25

2024 ACWA conferences:

- 5/6 – 5/9
- 12/2 – 12/5

Updated proposal: July 2024 – June 2025 board meeting schedule (~32 regularly scheduled board meetings per year)

Activity	2024						2025						Time	Location
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
WWQC ¹		▲ 8/6			▲ 11/5				▲ 3/4		▲ 5/6		9:00am	BWSD
WDWA GSA ¹		▲ 8/6			▲ 11/5				▲ 3/4		▲ 5/6		10:30am	BWSD
WWA ²		▲ 8/7			▲ 11/6	▲ 12/10	▲ 1/8	▲ 2/5	▲ 3/5	▲ 4/2	▲ 5/7		9:00am	BWSD
BWSD ²		▲ 8/7			▲ 11/6				▲ 3/5		▲ 5/7		1:30pm	BWSD
BMWD ³		▲ 8/8			▲ 11/7				▲ 3/6		▲ 5/8		9:00am	BMWD
LHWD ³		▲ 8/8			▲ 11/7				▲ 3/6		▲ 5/8		1:00pm	LHWD
DRWD ⁴		▲ 8/13			▲ 11/12				▲ 3/11		▲ 5/13		12:00pm	WWA

Footnotes:

1. WWQC and WDWA GSA will be on the first Tuesday of the month
2. WWA and BWSD will be on the Wednesday following the first Tuesday of the month; except for WWA’s December (ACWA) and January (Holiday) meetings
3. BMWD, LHWD will be on the Thursday following the first Tuesday of the month
4. DRWD will occur on the second Tuesday of each month

Additional notes:

August 2024 board meeting will technically be special board meetings where the above schedule will be approved. Once approved all future board meetings will be considered “regular” board meetings.

WWA board meetings will address common items to districts, including supply/demand analyses, allocation updates, etc.

- All non-WWA board members from BWSD, BMWD, LHWD, and DRWD are encouraged to attend

Updates in March, May, August, and November will be focused on standard activities including quarterly financial reviews:

- March’s board meetings will include prior **year-end financials**
- May’s board meetings will include **Q1** financials
- August’s board meetings will include **Q2** financials and prior-year **audits**
- November’s board meetings will include **Q3** financials and **budgets** for the next year

Financials will be sent **monthly** to all board members of each entity for review, but approval will only be sought at the scheduled board meetings above or at special board meetings as necessary

Other important dates:

Staff holidays:

2024: 7/4, 9/2, 11/28 – 11/29, 12/24 – 12/25
2025: 1/1, 2/17, 5/26

ACWA conferences:

2024: 12/3 – 12/5
2025: 5/13 – 5/15